



CRISTO REY

PHILADELPHIA
HIGH SCHOOL

SOCIAL WORKER

Position Description:

Cristo Rey Philadelphia High School is seeking a full-time social worker beginning in the 2019-2020 school year. The social worker will serve on the school's counseling team, working in close coordination with the other counselors, academic administration, and faculty to address student needs. Using a trauma informed lens, the social worker will address the external barriers encountered by students and their families by bridging home, school, and community resources to ensure student success. The social worker will also manage a caseload of students and provide them with therapeutic support. A qualified candidate will have experience in the social systems and resources in the Philadelphia area and have a Masters level degree in community social work, or a related social work field.

Roles and Responsibilities:

- Advocate for and develop plans to improve the well-being of students and families
- Research and provide referrals to community resources and governmental programs such as food stamps, health care, and child care
- Manage a caseload of students, meeting with each student at least once during the school year and additionally on an individual, as-needed basis
- Oversee weekly counseling classes to facilitate lessons in building executive functioning skills necessary for student success such as organization and time management, reflecting on grades, and discussing topics related to the academic, social, and emotional aspects of students' lives
- Develop lesson plans for weekly advisory group meetings (comprised of several students and a facilitating faculty member) which parallel lessons from the counseling classes
- Analyze student data, including attendance, disciplinary, and academic records, to identify at-risk students and routinely monitor their progress
- Attend weekly meetings with the academic administration and faculty to discuss at-risk students and collaborate to create intervention plans
- Provide housing assistance for homeless and housing instable families
- Respond to crisis situations, such as child abuse, and partner with outside agencies to ensure the safety of students and their families
- Address reasons for inconsistent attendance and tardiness and develop solutions in collaboration with students and families
- Develop relationships with community partners, including outside counseling services, health clinics, shelters, legal aid services, and government agencies
- Serve as a liaison between community partners and students and their families
- Organize fairs and events to publicize available community resources and offer direct, on-site services to students and families
- Engage in ongoing follow-up with students and families to ensure services have been effective
- Additional tasks as assigned by the principal

Application Process

If you would like to be considered for the social worker position at Cristo Rey Philadelphia, please submit one PDF document containing the following information via email to:

Hiring Committee
Cristo Rey Philadelphia High School
JoinTheTeam@crphs.org

- 1) Cover Letter
- 2) Resume
- 3) List of 3 Professional References (including email & telephone contact information for each reference)
- 4) Transcripts from Undergraduate and Graduate Education

Responses to 2 Essay Questions

Candidates for the social worker position should answer questions a & b.

a. Describe your philosophy of education and social work and explain how you hope to put it into practice as a member of the Cristo Rey Philadelphia team. (Maximum Response- 1000 words)

b. Over the past seven years we have assembled a team of experienced educators who maintain high expectations for our students and work tirelessly to support each student's learning, growth, and development. We have built a mission-driven culture that is open to growth, dedicated, driven, flexible, creative, loving, joyful, and resilient. Our team is comprised of individuals who are not afraid to fail, who don't whine, who dare to dream big, and who will stop at nothing to make our dreams a reality. We push ourselves to be constantly learning, reflecting, creating and developing. We challenge ourselves and our students to believe, to dream, to lead, and to serve. Why should you be part of this team? (Maximum Response: 500 Words)