



CRISTO REY
PHILADELPHIA
HIGH SCHOOL

DEAN OF STUDENTS

Position Summary

Cristo Rey Philadelphia High School is seeking a motivated educator to join our team as the Dean of Students and lead one of Philadelphia's most promising educational options for young men and women from families with limited financial resources. Now in our 7th year, Cristo Rey partners with Philadelphia's most respected companies and organizations to provide work-study programs for the entire 500+ student body as a means to develop success in our rigorous college preparatory curriculum. This model of success is now in 37 Cristo Rey schools across the USA.

The Dean of Students will join the Principal on the school's academic leadership team. He or she will help lead and sustain a culture of high expectations and continual support for all students as we move to our new school campus at 1717 Allegheny Avenue. Candidates should have an appreciation of the school's mission and a commitment to the values of Catholic education.

Responsibilities

Primary Focus

- Oversee the school's discipline system and its structures that are necessary for student achievement and character development both inside and outside the classroom.
- Maintain and monitor safety and order by enforcing school policies and procedures.
- Strengthen our culture of professionalism and self-discipline, founded on respect for self and for others, a commitment to dress code policies, and taking personal responsibility.
- Maintain accurate records on student attendance and discipline.
- Establish strong relationships with students, faculty, and parents/guardians.
- Execute decisions based on reasonable judgment to provide fair and equitable treatment and consideration for all students.

Requirements:

- BS or BA in applicable field. Post Graduate degree a plus, not required.
- Five or more years in a position of authority and responsibility in a secondary school
- Demonstrated experience in discipline & rules enforcement in an academic setting

Cristo Rey is called "*the school that works*". Please consider being a part of our success. Applications held IN CONFIDENCE. Thank you for your consideration.

Application Process

If you would like to be considered for the Dean of Students position at Cristo Rey Philadelphia, please submit one PDF document containing the following information via email to:

Hiring Committee
Cristo Rey Philadelphia High School
JoinTheTeam@crphs.org

- 1) Cover Letter
- 2) Resume

Check us out: www.cristoreyphiladelphia.org